IN THE TRIBAL COURT

FOR THE ROUND VALLEY INDIAN TRIBES

A SOVEREIGN NATION OF CONFEDERATED TRIBES

In re: ELECTRONIC SERVICE OF COURT NOTICES AND ORDERS	TRIBAL COURT GENERAL ORDER NO. 2017-002 **(Effective May 1, 2015)**

Before: WISEMAN, Chief Judge:

WHEREAS, the Court has recognized the need to adopt a rule relating to the service of all Court documents on parties appearing before the Court in a timely, cost effective and efficient manner; and

WHEREAS all parties are entitled to have prompt notice of all Court orders associated with matters filed and adjudicated in the Tribal Court;

NOW THEREFORE, effective **May 1, 2017**, the following order shall apply:

1. The Clerk of Court is permitted to effectuate service of Court notices and/or orders to any party appearing before the Court by transmitting such notice and/or orders via electronic to the party's last known electronic mail address.
2. Whenever the Clerk of Court serves a party by electronic mail, the Clerk shall print and place in the Court file proof of the electronic transmission of the Court notice and/or order.

3. Whenever any action or other proceeding is filed in the Tribal Court, or whenever any pleading is filed in response to an action or other proceeding filed in Tribal Court, the filing party shall indicate on the first page of the filed document the current electronic mail address of the party submitting the document.

4. All parties appearing before the Tribal Court must advise the Clerk of Court of any change in electronic mail address.

5. The Clerk of Court shall post this General Order in a public place in the Office of the Clerk of Court, and make it accessible electronically by posting it on the Tribe's website.

Dated: May 1, 2017

JOSEPH J. WISEMAN
Chief Judge, Tribal Court for the
Round Valley Indian Tribes